

MONTH _____

Daily Check-List

Year _____

INDOOR & OUTDOOR AREAS

Indoor and outdoor play areas must be inspected daily for basic health and safety and documented on a daily inspection log. Any problems noted must be corrected before the play area is used by children. Documentation must be maintained for 12 months.

Indoor: **Heat/AC Vents, Filters, Exhaust Fans, Ceiling Fans, Dryer Vents, Smoke Detectors, Hazards and Sharp Objects, Toxics.**

Outdoor: **Connectors, Moving Parts, Fall Zones/Resilient Surface, Supports, Plastic Equipment, Fence is Secure & Continuous, Hazards & Sharp Objects, Toxics.** Check for insects' hives/nests or animal droppings, and water that must be dumped after rain.

| <u>Date</u> | <u>Indoor checked</u> | <u>Outdoor checked</u> | <u>Inspected by</u> | <u>Problems noted / Corrected</u> |
|-------------|-----------------------|------------------------|---------------------|--|
| <u>1</u> | | | | |
| <u>2</u> | | | | |
| <u>3</u> | | | | |
| <u>4</u> | | | | |
| <u>5</u> | | | | |
| <u>6</u> | | | | |
| <u>7</u> | | | | |
| <u>8</u> | | | | |
| <u>9</u> | | | | |
| <u>10</u> | | | | |
| <u>11</u> | | | | |
| <u>12</u> | | | | |
| <u>13</u> | | | | |
| <u>14</u> | | | | |
| <u>15</u> | | | | |
| <u>16</u> | | | | |
| <u>17</u> | | | | |
| <u>18</u> | | | | |
| <u>19</u> | | | | |
| <u>20</u> | | | | |
| <u>21</u> | | | | |
| <u>22</u> | | | | |
| <u>23</u> | | | | |
| <u>24</u> | | | | |
| <u>25</u> | | | | |
| <u>26</u> | | | | |
| <u>27</u> | | | | |
| <u>28</u> | | | | |
| <u>29</u> | | | | |
| <u>30</u> | | | | |
| <u>31</u> | | | | |

